



# ANNUAL MEETING 2019

September 12-15 • Chicago



## EXHIBITOR BADGE REGISTRATION

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### Guidelines

- All exhibitor reps **must be registered** for the Annual Meeting.
- Each exhibiting company receives two (2) complimentary badge registrations for Exhibit Hall access per 10'X10' space purchased. Additional badge registrations are available for an additional charge.
- A maximum of four (4) personnel, per usable booth space, may be present in the Exhibit Hall at any one time; however, there is no limit to the number of badges a company can purchase.
- Each representative of an exhibiting company must always wear the official badge while in the Exhibit Hall. Supplementing this with business cards or company badges is not permitted.
- Exhibitor badges may be made out only in the company name shown on the Exhibitor Application.

### Badge Registration Instructions

- **All badge registrations must be done online**, in the AOFAS registration system. AOFAS staff will provide you (via separate email) an appropriate number of complimentary registration codes based on your booth size.
- Additional badges can be purchased using the same process. Once you have used all your complimentary codes, the system will charge for badges.
- Additional representative badges are \$275 in advance or \$300 after August 30, 2019.

To complete individual badge registrations for your company representatives, log in using the individual's email address and password.

If you would like AOFAS to provide you with generic passwords for all of your linked organizational representatives, please contact [Education@aofas.org](mailto:Education@aofas.org).

To begin, visit: [aofas.org/annualmeeting](http://aofas.org/annualmeeting) and click on Register Now.