



Dynamic. Decisive. Dedicated.

AOFAS Visiting Professor Program Guidelines

The Visiting Professor Program is designed to enhance the educational experience of orthopaedic residents. Visiting Professors can give lectures and case presentations, participate in grand rounds, lead a journal club, etc. Residency training programs without full-time orthopaedic foot and ankle faculty are given first priority in the application process. AOFAS members in active leadership serve as Visiting Professors, and AOFAS staff work with host institutions on dates and availability.

Host institutions agree to prepare a 1-day or 1½-day program for the Visiting Professor (VP). A suggested format follows:

Format options for 1½-day visit

Day One

- VP arrives **early afternoon**; delivers lecture (later, dinner* with faculty and residents)
 or
 VP arrives **late afternoon**
- dinner* with faculty and residents

Day Two options:

- lecture
- grand rounds
- case presentations
- review of prior OITE exam questions and discussion of answers
- journal club

***Dinner:** Host Institution plans and pays for a dinner for the Visiting Professor and program residents. This need not be fancy; something as simple as burgers or barbecue is fine. The purpose is to promote informal conversation, allowing for easy discussion and answering of questions. Scheduling the dinner at the very end of the visit is fine as well, depending on what works best for all parties involved. (It is not mandatory that faculty be present.)

Expenses: The only expense for the hosting program is the dinner. The AOFAS gives Visiting Professors a travel stipend to cover their round-trip coach airfare, ground transportation, and lodging expenses.



Dynamic. Decisive. Dedicated.

AOFAS Visiting Professor Program Application

Host Institution _____

Name of Residency Program _____

Address _____

City, State, ZIP _____

Residency Program Director _____

Email _____

Primary Contact for arrangements _____

Email _____

Telephone _____ Fax _____

Preferred date(s) or time of year you are interested in hosting a Visiting Professor:

1st Choice _____

2nd Choice _____

3rd Choice _____

Total number of **orthopaedic** residents: _____

Are any podiatry residents trained through your program? _____ If so, how many? _____

Do you have a full-time orthopaedic foot and ankle faculty member? _____

Please send your completed request to the AOFAS office.

Email address: education@aofas.org

Fax number: 847-692-3315

Postal address: 9400 W. Higgins Road, Suite 220, Rosemont, IL 60018

Applications are reviewed by the Post Graduate Education & Training Committee, so please allow up to six weeks for a confirmation of your request. Thank you!